General School - No.23 Home visits by home school liaison teacher or other (List additional hazards, risks and controls particular to your school using the blank rows and the blank template no.55)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Hazards | Is the hazard present? Y/N | Whatis the risk? | RiskratingH=HighM=Medium L=Low | Controls(When all controls are in place risk will be reduced) | Is this control in place? | Action/to do list/outstanding controls\*Risk rating applies to outstanding controls outlined in this column | Person responsible | Signature and date when action completed |
| Home visit by Home School Liaison teacher of other staff member |  | Physical injury, stress, psychological trauma | L | Inform school of date and time of proposed visitAgree time and contact person for report when visit has been concluded |  |  | All staff members |  |
|  |  |  | Carry fully charged mobile phone |  |
|  |  |  | Exercise due care and vigilance |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
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If there is one or more High Risk (H) actions needed, then the risk of injury could be high and immediate action should be taken. Medium Risk (M) actions should be dealt with as soon as possible. Low Risk (L) actions should be dealt with as soon as practicable.

Risk Assessment carried out by: Date: / /

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