| **Hazards** | **Is the hazard present?**  **Y/N** | **What is the risk?** | **Risk rating**  **H = High**  **M = Medium L = Low** | **Control measures** | **Is this control in place?**  **Y/N** | **If no, what actions are required to implement the control?** | **Person responsible** | **Date action completed** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Contact with hazardous chemical cleaning products |  | Skin Irritation  Allergies  Splashes (eyes)  Burns | H | Safety Data Sheets (SDS) are readily available for all hazardous chemicals  An up to date Chemical Inventory is readily available |  |  |  |  |
| Personal Protective Equipment (PPE) is provided and worn as directed on the SDS |
| Chemicals are stored safely in accordance with SDS requirements |
| Bleach and acidic toilet cleaners are never mixed or put into toilet bowl together |
| Contact  with  hazardous  chemicals |  | Dermatitis  or allergy | H | All persons are made aware of  any specific chemical, equipment  or safety hazards before working  in the area, e.g., cleaning staff are  made aware of all potentially  hazardous chemicals that they  may encounter, when cleaning in  areas such as a Science laboratory  or other technical room. This  includes awareness of the  importance of reading the hazard  labels and SDS before cleaning |  |  |  |  |
| Cleaners have been given clear  direction on what specialist areas,  equipment or chemicals they  must not touch when cleaning |

| **Hazards** | **Is the hazard present?**  **Y/N** | **What is the risk?** | **Risk rating**  **H = High**  **M = Medium L = Low** | **Control measures** | **Is this control in place?**  **Y/N** | **If no, what actions are required to implement the control?** | **Person responsible** | **Date action completed** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Contact with Biological Agents |  | Infectious Disease Outbreak  Needle Stick Injury | H | All biological fluids e.g. blood, are treated as potentially infectious and gloves are worn during clean-up |  |  |  |  |
| To reduce the possibility of needle stick injury, individuals should not put hands into bins or into areas where the contents cannot be seen |
| H | Clinical waste, if any, must be disposed of in a clinical waste/sharps bin. All clinical waste must be disposed of by an appropriate waste disposal company |
| H | If a cleaner suffers a needle stick injury the following steps are taken:   * Encourage the wound to bleed gently by holding it under running water. * Dry the wound, cover with a plaster or dressing and seek medical attention as soon as possible.   Foot operated pedal bins are provided in toilets  Disposable gloves are worn when dealing with bodily fluids  Hand washing is encouraged – signage in place  Hand Sanitiser is used |

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken.

**Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** actions should be dealt with as soon as practicable.

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Risk Assessment carried out by: Date: / /

 **See Safety in Contract Cleaning document** [**http://www.hsa.ie/eng/Publications\_and\_Forms/Publications/Latest\_Publications/Safety\_in\_Contract\_Cleaning.pdf**](http://www.hsa.ie/eng/Publications_and_Forms/Publications/Latest_Publications/Safety_in_Contract_Cleaning.pdf)