

**Passenger/Services Lifts - Risk Assessment Template No. 17 (List additional hazards, risks and controls particular to your school using Template No.74)**

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H = High M = Medium L = Low	Control measures	Is this control in place? Y/N	If no, what actions are required to implement the control?	Person responsible	Date action completed
Collapse of lift		Death / serious injury	H	Maintenance contract with lift service company				
				Lift is subject to statutory examination every 6 months and report of thorough examination is available				
Crush injury from moving doors		Bruising, entrapment	M	Car and landing doors are properly maintained				
Fall into lift shaft		Death, serious injury	H	Lift shaft inaccessible except for maintenance				
Persons trapped in lift		Panic	M	Means of raising alarm available and working in lift car				
Trip hazard from car and landing being at different levels		Bruise, fracture	M	Proper maintenance procedures				
Contact with lift drive system		Bruise, amputation	H	No access except for maintenance If lift room exists it is not to be used for storage				
Trapped by fire		Death	H	Clear procedures and instructions exist relating to use of lift in fire situations				

 — This template is applicable to lift systems with fully enclosed lift cars.

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If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken.  
**Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** actions should be dealt with as soon as practicable.

**Risk Assessment carried out by:** \_\_\_\_\_ **Date:** / /