



# ONE-STOP-SHOP FOR YOUR BUSINESS

**Free Admission**

22nd October, 2013  
Printworks Conference  
Centre, Dublin Castle  
**8:30 am to 2:30 pm**

Do you own or manage  
a small business?

Are you thinking of  
starting a new business?

Then this event is  
for **YOU!**



This unique event has been specifically designed to help small and start-up businesses understand and benefit from the services provided by many of our State offices and agencies.

## By attending this event you will:

- Meet with representatives from a range of State offices and agencies throughout the event
- Get practical information and advice
- Find out ways to save your business money
- Get supports and tools to assist you in your business



An initiative of

An Roinn Post, Fiontar agus Nuálaíochta  
Department of Jobs, Enterprise and Innovation

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|                  |   |
|------------------|---|
| <b>8:30</b>      | <b>Event Opens</b>  |
| 8:50             | Opening Remarks – Senator Feargal Quinn                       |
| <b>Session 1</b> | <b>Chair: Senator Feargal Quinn</b>                           |
| 9:00             | Department of Social Protection                               |
| 9:15             | Food Safety Authority of Ireland                              |
| 9:30             | National Employment Rights Authority                          |
| 9:45             | Data Protection Commissioner                                  |
| 10:00            | Environmental Protection Agency                               |
| <b>10:15</b>     | <b>Break</b>  |
| <b>Session 2</b> | <b>Chair: Heather Ann McSharry</b><br><b>IDA Board Member</b> |
| 10:45            | Competition Authority   |
| 11:00            | Companies Registration Office                                 |
| 11:15            | Office of the Director of Corporate Enforcement               |
| 11:30            | Local Authorities – Fingal Co Co                              |
| 11:45            | Health & Safety Authority                                     |
| <b>12:00</b>     | <b>Break</b>  |
| <b>Session 3</b> | <b>Chair: Eamonn KIELTY, ISME Chairman</b>                    |
| 12:30            | Enterprise Ireland  |
| 12:45            | Equality Authority  |
| 13:00            | Office of Government Procurement                              |
| 13:15            | Revenue   |
| 13:30            | County & City Enterprise Boards                               |
| <b>13:45</b>     | <b>Closing Remarks</b>  |
|                  | John Perry, TD, Minister for Small Business                   |

Implementing effective systems will support your business and save you money. Don't miss out, register your place today.

**How to Register**

Register on-line at [www.takingcareofbusiness.ie](http://www.takingcareofbusiness.ie) or you can email [info@takingcareofbusiness.ie](mailto:info@takingcareofbusiness.ie)  
Attendance is FREE.

Supported by:



**Office of Government Procurement**



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Investing in your future

