

# Safety statement



**A safety statement is simply a tool to improve safety**

- 1 Employers, you must prepare a written safety statement.**
- 2 The safety statement must be specific to your workplace.**
- 3 Identify risks and controls in the safety statement. Controls means safeguards that must be taken.**
- 4 Include emergency plans.**
- 5 Involve all employees.**
- 6 Update it regularly.**
- 7 Make sure everyone knows about it. Bring it to their attention at least once a year.**



**Plain English**  
Approved by NALA

Name	Signature	Date	Name	Signature	Date

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